

Police records request

Police · goes to Kenyon Police Department (jsjoblom@cityofkenyon.gov)

Under the Minnesota Government Data Practices Act the department answers within ten business days or tells you when the data will be available. Private or confidential data about yourself requires proper identification (driver's license or photo ID with signature) shown at pickup. Denials are given in writing with the statutory authority.

Fee: Copies \$0.25 per page (actual cost after 100 pages); police or accident report \$35; clearance letter \$10 per person. Reviewing data in person is free.

Return: submit online (no printing), or email this PDF to jsjoblom@cityofkenyon.gov, or bring it to City Hall, 709 2nd Street, Kenyon, MN 55946. Fields marked * are required.

Requester

Your name (last, first, middle) *

Phone *

Email *

Address where you can be reached during the day *

City, state, ZIP *

Case or ICR number (if known)

Request

Information you are requesting *

Be specific: dates, addresses, names, report numbers.

This is a request for a letter of clearance (\$10 per person)

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Full legal name (last, first and full middle)

Date of birth

Addresses and dates lived in Kenyon

Attachments

Photo ID (for private data on yourself)

Attestation and signature

I have read the City of Kenyon Police Department Information Disclosure Request Procedures. I understand that I may be required to pay the actual cost of making, certifying and compiling copies.

Signature (type your full legal name)

Date

Typing your name is your signature under the Minnesota Uniform Electronic Transactions Act (Minn. Stat. ch. 325L). The department responds within ten business days. Reports are picked up at 719 2nd Street with ID; fees are paid at pickup.