

Rental property license

Licenses · goes to City Hall (info@cityofkenyon.gov)

FILLABLE PDF

Type in this PDF, or fill it online at kenyonminnesota.com/forms/rental-license/

Ordinance 92 requires a license for every rented dwelling. The owner must give a physical address (no P.O. boxes) and name a local manager, caretaker or designated agent. By applying you acknowledge the rental housing ordinance, including the disorderly-use provisions.

Fee: \$30 per rental property plus \$10 per unit over one, capped at \$100. Expires on the third June 30 after issuance.

Return: submit online (no printing), or email this PDF to info@cityofkenyon.gov, or bring it to City Hall, 709 2nd Street, Kenyon, MN 55946. Fields marked * are required.

Property

Rental property address *

Number of rental units *

Units with 1 bedroom

2 bedrooms

3 bedrooms

Other

Owner

Owner is *

Sole proprietor

Partnership

Corporation / LLC

Owner's name *

Date of birth *

Phone *

Owner mailing address (no P.O. box; not the rental address) *

City, state, ZIP *

Email *

Partner / officer #1 (if entity)

Date of birth

Phone

Partner / officer #2

Date of birth

Phone

Manager or agent

Building manager, caretaker or designated agent: name and title *

Phone *

Business address *

City, state, ZIP *

Email *

Attestation and signature

I hereby acknowledge that I have reviewed the application and read the requirements of Kenyon Ordinance 92. I further acknowledge responsibility for requirements expected to be performed as described in the Rental Housing Ordinance, and attest the subject premises will be operated and maintained according to the requirements contained therein, subject to applicable criminal penalties.

Signature (type your full legal name)

Date

Typing your name is your signature under the Minnesota Uniform Electronic Transactions Act (Minn. Stat. ch. 325L). City Hall issues the license after the fee is paid. Renew every three years by June 30.